

# POCONO MOUNTAIN SCHOOL DISTRICT

## \*STUDENT PARKING PERMIT APPLICATION \*

\* EAST HIGH SCHOOL \*\*

EHS MAIN OFFICE USE ONLY

Student ID #: \_\_\_\_\_

CHECK ☒ WHAT TYPE OF STUDENT APPLIES TO YOU:

☐ DUAL ENROLLMENT ☐ AM VO. TECH. ☐ PM VO. TECH. ☐ SENIOR ☐ JUNIOR

CHECK ☒ THE PARKING SEASON FOR WHICH YOU ARE APPLYING: See Page 2 for important information

ONLY ONE (1) SEASON MAY BE APPLIED FOR PER APPLICATION- \$5 per season or \$15 for year (Available for Seniors only)

☐ Fall Season (August-November) ☐ Winter Season (December-February) ☐ Spring Season (March-June)  
☐ Annual (September - June) **\*\*This is a SENIOR privilege only. No exceptions! \*\***

**ALL FALL APPLICATIONS DUE NO LATER THAN SEPTEMBER 5<sup>th</sup>, 2025**

**DRIVER & VEHICLE INFORMATION: Submit Copies of Your Valid Driver's License, Valid Registration, Valid Insurance and the \$5/\$15 fee with completed Application**

Last Name of Student Driver		First Name, M.I.		Grade	
Mailing Address				Area Code & Telephone	
City		State & Zip Code		PA Driver 's License No. (No Spaces)	
				D.O.B. (MM / DD / YYYY)	
Reg. Plate No. of Primary Vehicle		State		Exp. (MM-YY)	
Reg. Plate No. of Add'l Vehicle, If Any		State		Exp. (MM-YY)	
Year		Make		Year	
Color		Model		Color	

**PROGRAM / ACTIVITY INFORMATION: Coach / Advisor verification of active participation in the program(s) listed**

Program / Activity	Coach / Advisor Name	Coach / Advisor Signature
Program / Activity	Coach / Advisor Name	Coach / Advisor Signature
Place of Employment *(Proof of employment is required) *	Supervisor Name	Supervisor Signature

**SIGNATURES: Both the Student Driver and a Parent Must Sign**

We have read the information on page two of this application form and agree to comply with the Pocono Mountain School District driving and parking procedures as stated in the high school student handbook. We understand that student parking is allowed only in designated numbered spaces upon actual display of a valid parking permit.

Student Driver's Signature	Date
Parent's Signature	Date

\* Please submit this completed application, including copies of your driver's license, current registration, and insurance credentials along with the \$5 fee per season. Annual passes are \$15. (The copies of all documents will be kept on file. You will need to resubmit current copies if applying again in the future, especially if documents have since expired.)

PMEHS  
231 Pocono Mountain School Road  
P.O. Box 200  
Swiftwater, PA 18370

***PLEASE REMEMBER TO WEAR YOUR SEATBELT AS REQUIRED BY PENNSYLVANIA LAW!***

**IMPORTANT INFORMATION FOR STUDENT PARKING PERMIT APPLICATIONS**

(See your EHS Student Handbook for complete detailed information)

**STUDENT REGULATIONS FOR DRIVING AND PARKING MOTOR VEHICLES**

- All types of motor vehicles must be registered with the East High School Main Office prior to driving to school. Students shall not drive vehicles to school without first obtaining and displaying a valid parking permit issued by the main office in the East High School. Eligible students who drive registered vehicles to school shall not be permitted to use, or allow the use of, their vehicles during the school day for any purpose unless permission is first obtained from the school administration. Students without a school issued parking pass are not permitted to drive to school.
- An updated record must be maintained in the school office if the student drives a vehicle other than the one registered in the office. All students shall present a copy of their automobile insurance card, driver's license, and vehicle registration form at the time of application. Updated copies of these documents will be provided to the main office as needed.
- Persons driving or parking vehicles on school property shall obey any and all traffic and parking control signs as are posted by the district officials, as well as, all directions of law enforcement and/or security department officers. A maximum speed limit of fifteen (15) miles per hour is hereby established on school grounds. The operator of any vehicle who drives in excess of fifteen (15) miles per hour shall be considered in violation of these rules and regulations. No vehicles may be operated on school property in a careless, reckless, or noisy manner. This shall include, but is not limited to, excessive "revving" of engines, racing another vehicle, failure to yield to pedestrians, "squealing" of tires, and excessive loudness of radios, excessive noise created by the operator or occupants of the vehicle.
- Eligible students who drive registered vehicles to school shall immediately park their vehicles in the assigned or designated spaces or areas upon arrival at school and enter the building. There shall be no loitering in the parking lots or sitting in parked vehicles before, during or after regular school hours. Persons driving vehicles on school grounds must leave the parking lots prior to the time when school buses depart. Should a driver fail to leave prior to departure of the school buses, he/she shall wait until all buses have departed before leaving the parking lot.
- **Students issued parking permits must display their EHS sticker/decals in their vehicle's inside the left rear windshield, facing outward.** Failure to register a vehicle and/or display the parking sticker, or decal on any vehicle owned or operated by a student and parked on school grounds shall be considered a violation of school district rules and regulations. Vehicles which are not parked in the assigned or designated parking space(s) or area(s) shall also be considered in violation of school district rules and regulations.  
STICKERS ARE NOT TO BE SOLD OR TRANSFERRED TO OTHER STUDENTS. STUDENTS VIOLATING DISTRICT POLICY WILL LOSE DRIVING PRIVILEGES AND FACE SUSPENSION OR OTHER DISCIPLINARY ACTION.  
**Students must park in designated parking spot. The student should never park in "A" lot. This lot is designated to Faculty/Staff and Visitors only.**  
**Any student parked in a spot not assigned to them can result in loss of driving privileges.**
- Students will be subject to disciplinary action if any of the above parking regulations are violated.

**STUDENT APPLICATION INFORMATION**

- Eligible students may apply for a parking permit by preparing and submitting a parking permit application to the Pocono Mountain East High School Principal's Office.
- Applications are available at the high school as well as printable copies online via the school webpage. Questions regarding student parking and applications should be directed to the main office at x80416.
- Students participating in sports, activities or other programs will be required to obtain the signature(s) of their respective coaches and/or activity directors.
- Applications with missing or omitted information (including parent's signature) will be returned without having been processed and are invalid.
- Applications will only be accepted during three specific time frames during the course of the school year. See next bullet for details.
- Seasonal parking permits carry an expiration date and must be renewed seasonally. These permits will be assessed a \$5.00 seasonal fee. The dates/time frame for renewal is as follows:  
**Fall Season and Annual-** Accepting applications from August 11th to September 5th  
**Winter/Spring Season-** Accepting applications two weeks prior to the start of spring sports until the 1<sup>st</sup> day of the season (dates dependent on weather).
- **Annual** parking permits expire at the end of the school year. This permit will be assessed a \$15.00 annual fee. Seniors only! \*\*Enforcement of the approved permits will occur upon closing of the renewal period(s)\*\*

**IMPORTANT INFORMATION**

- Parking space is limited and permits are issued on a first come, first serve basis for seniors and juniors. There is no guarantee of receiving a parking space, even with a completed application. Priority will be given to students enrolled in Diversified Occupation, Cooperative Education programs, and Dual Enrollment. Following these assignments, seniors will receive the next highest priority including: senior Vo-Tech students, seniors who are employed, seniors involved in school affiliated sports, clubs, or activities, and any other senior applying. Finally, junior Vo-Tech students, juniors who are employed, and other juniors involved in school affiliated sports, clubs and activities may be considered. It is important to keep in mind that having a car on campus is a privilege afforded to our students, with again senior priority taking precedent. Students who are employed should make arrangements with their employers so that it will not be necessary to drive to school if parking is not an option.
- **Parking permits are not valid if altered, defaced, or improperly displayed. As a reminder, vehicles parked without valid permits and/or vehicles parked in unauthorized areas are subject to the following: disciplinary action, loss of driving privileges on campus, and/or other action/s as permitted by law.**

**As driving is a privilege, students are required to be in good attendance standing at the time of their application, as well as, during the course of the school year. If a student accumulates 18+ days of absence, their driving privileges may be revoked.**

